



## Pima County Recorder's Office

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# Daily Early Ballot Data Procedures

*September 23, 2025*

*Congressional District 7 Special General Election*

The following information pertains to ballot-by-mail (Early Ballot) data and the procedures for the Pima County Recorder's Office to provide daily data to political parties, campaigns and political action committees. Please note that this public information is considered to be derived from voter registration records and is restricted for use as defined by Arizona Revised Statutes ([A.R.S. § 16-168](#)). Any use of this information for purposes other than allowed by statute constitutes a Class 6 Felony and will be referred to the Pima County Attorney's Office for investigation and prosecution.

The following represents the type of data that is available on a daily basis during Early Voting. This information is ONLY available for political, non-commercial purposes.

**Ballot Request Data:** This data contains a list of voters in Pima County who have requested an Early Ballot. Data includes name, voter ID number, address, party, precinct, telephone number, and districts of residence, if applicable (Congressional District, Legislative District, Board of Supervisors, Justice Precinct, municipal districts, school districts, PCC Districts, JTED Districts, and fire, water and health districts), for all voters on the Active Early Voting List and voters who have requested a one-time Early Ballot.

**Ballot Return Data:** This data contains a list of voters in Pima County who have returned their Early Ballot or cast an in-person Early Ballot at an Early Voting Site. This information is ONLY available to candidates who will be on the ballot, Political Action Committees, and recognized political parties.

**Ballot Curing Data:** [A.R.S. § 16-550\(A\)](#) requires that beginning with the first missing or mismatched signature that is identified after the period of early voting begins through the Monday immediately preceding the election, our office will submit daily records of all voters whose signatures are missing or inconsistent with the voter's signature on the voter's registration record. After Election Day through the end of the ballot curing period, the list will omit missing signatures (the deadline to cure being 7:00 p.m. on Election Day). The list will continue to include voters with inconsistent signatures but will add voters who voted a conditional provisional ballot.

### To order Early Ballot data, you must adhere to the following procedures:

1. Complete the **Order Form & Contract**. The ballot-by-mail data is available only on the Recorder's secure website. The form must be filled in completely. Your form and payment (excluding state and county parties with ballot status) must be received by our office by **5 p.m. on Friday, August 22, 2025**, to receive the first list.
  - a. **FEES:** A one-time fee is required at the time of submission. Instructions regarding paying via credit card or check will be sent once we receive your form. Checks should be made payable

to *Pima County Recorder*. Fees are charged to cover reproduction costs of vote-by-mail ballot request lists. Fees for the selected data are set by [A.R.S. § 16-168\(E\)](#). To determine fees for this election, download the **Requests and Returns Fee Schedule** document on the [Campaign Committee Info](#) page of the Recorder's website.

2. Barring court challenges or ballot printing delays, the first early ballot request list will be available no later than 10 a.m. on Tuesday, Sept. 2, 2025 (excepting state and county political parties per [A.R.S. § 16-168\(D\)](#)). An email address must be provided for notification in case of any changes, etc.
3. A username and password will be provided to the candidate, committee chairperson, or party chairperson requesting the data prior to August 22, 2025 (excepting state and county political parties per [A.R.S. § 16-168\(D\)](#)). Your username and password are intended for your use only and should not be shared with other candidates or committees. Steps to access the data will be detailed in the email containing the username and password.
4. All updated Early Ballot request lists will be available after 10 a.m. beginning Tuesday, Sept. 2, 2025 (excepting state and county political parties per [A.R.S. § 16-168\(D\)](#)), and ending on Monday, Sept. 29, 2025, excluding Saturdays, Sundays, and legal holidays. A new list will be produced daily to reflect new ballot requests.
3. Early Ballot return lists will be made available as a separate file beginning the day after the first returns are processed, typically around 10 a.m. We will continue to post ballot returns as they are processed throughout the Early Voting period, as well as Early Ballots dropped off at polling locations on Election Day. Due to this, you will continue to see several early ballot return lists posted after Election Day.
4. Voters who cast a ballot at an Early Voting Site (satellite location) will also appear on the list each day; they will be indicated with an "S" (for satellite) in the last column. After the mail-out deadline, a daily list of early voting site voters will still be posted.
5. Confidential voter information will NOT be provided in the ballot-by-mail ballot request list, the ballot return list or the curing data. At the end of the Early Voting period, a separate file will be posted that contains the number of confidential voters who requested and/or returned a ballot by mail or voted at an Early Voting Site.
6. **Political Action Committees** requesting Early Ballot data must submit a copy of their **Statement of Organization** on file with the appropriate agency, showing Chairperson's name and signature, with their Order Form and Contract. Please note it is the Chairperson who must sign the Contract.
7. Please note that the Order Form & Contract is a 3-page document. Your order will be rejected if it is not completely filled in, signed by the Candidate or the chair of the Political Action Committee, and notarized.

If you have questions, please contact Andrés Domínguez at 520-724-4342 or email

[DataRequests@recorder.pima.gov](mailto:DataRequests@recorder.pima.gov).